

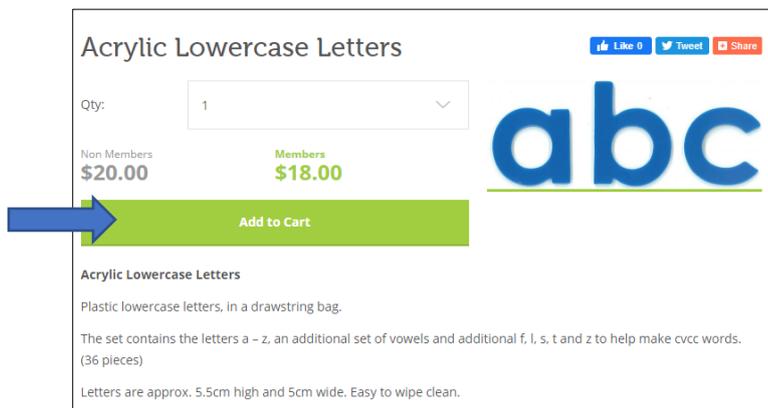
Patron: Jackie French AM, Australian Children's Laureate 2014-2015, Senior Australian of the year 2015

# FACT SHEET

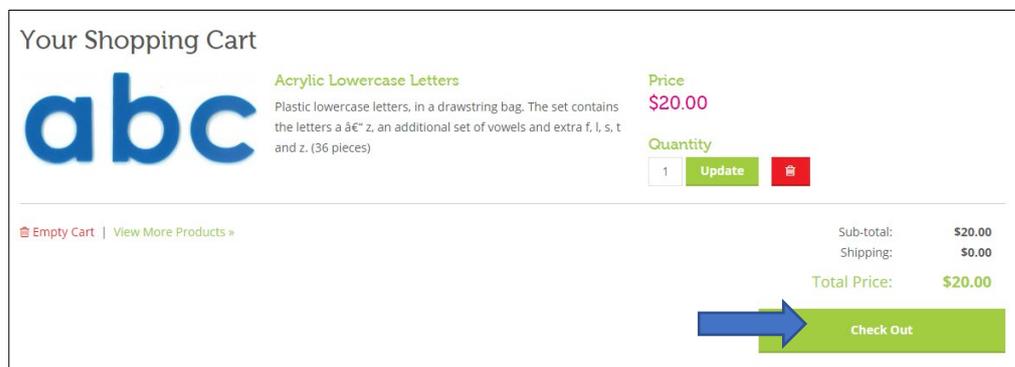
## Placing an order with a credit card payment (not using PayPal)

This fact sheet will assist with placing a CREDIT CARD order for the purchase of resources from our online shop [www.speld.org.au/products](http://www.speld.org.au/products). Please follow the process below to checkout and pay for your order with a credit card (not using PayPal).

1. Select the item you wish to purchase and add it to the cart by clicking the button "Add to Cart" as shown below.



2. View your shopping cart and if you are satisfied, proceed to the checkout by clicking the button "Check Out" as shown below.



3. Login with your Member username and password **or alternatively**, if you are not a current Member, please register by clicking the "Register Now" button as shown below.

Member Login

*Having trouble signing in? See our [Membership FAQ's](#) or [Member Dashboard Information Sheet](#) for help.*

Anyone wishing to purchase from the Online Shop or Register for Events, must be registered as a Member (Guest or Paid)

Only Paid Memberships (Family/Concession/School etc) are able to access the Specialist Teacher Application Form.

Are you a School? Use our [Membership Form](#) to join

Please register or login to continue

**Log In**

Username \* John@speld.org.au

Password \* password

[Forgotten your password?](#)

**Register**

Become a member to gain access to members only resources & content.

4. Review your order and contact details and if you are satisfied it is correct, you may proceed by clicking the "Pay using PayPal" button, followed by the Checkout now button shown here.

Review Your Order

Product	QTY	Cost	Total
abc Acrylic Lowercase Letters	1	\$18.00	\$18.00
			Shipping \$0.00
			<b>Total \$18.00</b>

**Contact Details**

Title \* Mr

First Name \* John

Last Name \* Smith

Company

Email Address \* john@speld.org.au

Phone Number \* 07 3391 7900

**Shipping Address**

Address \* 141 Merton

Address Line 2

Suburb \* Woolloongabba

State \* Qld

Postcode \* 4102

Country \* australia

**Payment Options**

Pay using Bank Transfer

Pay using PayPal

5. Proceed by selecting "Pay with a Card" button as shown here.



Pay with PayPal

Enter your email or mobile number to get started.

Email or mobile number

[Forgotten your email?](#)

or

[Cancel and return to Speld Qld Inc.](#)

6. Complete your Guest Checkout and select the button "No, I don't want an account now", and if you are over 18yrs, select the Privacy Policy statement as shown below. Proceed by clicking the "Pay Now" button.

Speld Qld  
Australia's most experienced  
learning difference

PayPal \$18.00 AUD

### PayPal Guest Checkout

We keep your financial information securely encrypted.

Country/region  
Australia

Card number

MM/YY CVV

**Billing address**

First name Last name

Address line 1

Address line 2 (optional)

Suburb

State/Territory

Postcode

Ship to my residential address

**Contact details**

Phone type  
Mobile

Phone number  
+61

Email

### Enjoy all the benefits of PayPal

#### The protection you deserve.

Creating a PayPal account is optional, but you'll get **Buyer Protection on all eligible purchases** and be able to check out more quickly every time you shop. [See terms](#)

Create a PayPal account? (It only takes a moment.)

Yes, I'd like to sign up for a PayPal account.

Create password

No, I don't want an account now.

You are at least 18 years old and you confirm that you have read, consent and agree to PayPal's [Privacy Statement](#).

**Pay Now**

Have a PayPal account? [Log in](#)

[Cancel and return to the merchant's site](#)

Please allow for PayPal to process your Credit Card payment. You may see a spinning wheel and the PayPal Logo, however, do not exit this page until you are directed back to the Speld Qld website.

7. Once PayPal has processed your Credit Card payment you will be directed back to the Speld Qld website as shown below with the following message.

The screenshot shows the Speld QLD website header with the logo, a 'Make a Donation' button, a search bar, and links for 'Logout' and 'My Profile'. A green navigation bar contains links for Home, About Us, How Can We Help?, Learning Differences, Workshop & Events, Support SPELD, Membership, and Contact Us. The main content area displays a 'Payment Complete' message: 'Your order was successfully processed and an invoice has been emailed to you. If you selected to pay via bank transfer please make payment immediately. Your order will be sent as soon as your payment has cleared.'

8. You will receive an email with the details of your order from both Speld Qld and PayPal as shown below.

The email from Speld QLD is addressed to John Smith. It confirms the order #925 for \$18.00 and provides shipping details for 141 Merton Woolloongabba QLD. A table lists the order items: 'Asyle Lowercase Letters' (1 unit, \$18.00), 'SHIPPING' (\$0.00), 'TOTAL' (\$18.00), and 'PAID' (\$18.00). Contact information for Speld QLD is provided at the bottom.

Item	QTY	Cost
Asyle Lowercase Letters	1	\$18.00
SHIPPING		\$0.00
TOTAL		\$18.00
PAID		\$18.00

The PayPal receipt shows a payment of \$18.00 AUD to Speld Qld Inc on 11 Jun 2020. It includes merchant information, shipping details, and a summary table of the transaction.

Description	Unit price	Qty	Amount
Purchase from Speld Qld Inc	\$18.00 AUD	1	\$18.00 AUD
	Discount:		-\$0.00 AUD
	Insurance:		----
	<b>Total:</b>		<b>\$18.00 AUD</b>

9. At any time you may login and view your orders by clicking on the “My Profile” button and navigating to “Order History”.

The header of the Speld QLD website features the logo on the left, a pink 'Make a Donation' button, a search bar, and a 'Logout My Profile' link with a blue arrow pointing to it. Below this is a green navigation menu with the following items: Home, About Us, How Can We Help?, Learning Differences, Workshop & Events, Support SPELD, Membership, and Contact Us.

## Members Home

Welcome Melinda, what would you like to do?

**Update Profile**  
Update your Profile details, or change your password. [Update Profile »](#)

**Manage Membership**  
Update your Speld subscription details. [Manage Membership »](#)

**My Orders**  
View your past purchases and orders. [Order History »](#) ←

**Accept a Student**  
Student information and payment form for specialist teachers. [Accept a Student »](#)

**Registered Events**  
View events that you've registered for. [Registered Events »](#)

**Logout**  
Sign out of the Members Area. [Logout »](#)

### My Orders

Orders (3)

ID	Date	Amount	Status	
	11th June, 2020 @ 10:43:54	\$18.00	Paid	<a href="#">details »</a>

If you continue to experience difficulties, please do not hesitate to contact the office on 07 3391 7900.

